

**CLERMONT COUNTY WATER RESOURCES**  
**4400 HASKELL LANE**  
**Batavia, Ohio 45103**  
**Phone 513-732-7970**  
**Fax 513-732-7310**

**APPLICATION FOR WATER AND/OR SEWER SERVICE**

This agreement is entered into between the Board of County Commissioners of Clermont County, Ohio, (hereinafter "Board"), by and through the Clermont County Water Resources Department (hereinafter "District"), and the undersigned customer (hereinafter "Customer") for the express purpose of providing water and/or sewer service to Customer to be paid for by Customer at the rate currently established in the Rules and Regulations of the District as adopted by the Board. In all cases where the Customer is not the owner of the premises to be served pursuant to this Agreement, all references to Customer below apply equally to Customer and owner of the premises to be served. By signing this Agreement, Customer agrees to be bound by the terms set forth and all applicable Rules and Regulations of the District.

Customers taking over an existing service are required to pay a \$25 fee for the processing of this Application by the District. This fee will be included with the Customer's first billing.

(Please Print)

Customer(s) Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

E-Mail Address (optional, unless e-bill requested): \_\_\_\_\_

Service Address: \_\_\_\_\_

Billing Address (if different from Service Address): \_\_\_\_\_

Would you like to receive electronic billing?  Yes  No

If yes, we will set your account to receive your bills electronically, you will receive a confirmation email to complete the registration and set up. If you do not confirm the e-billing your bills will be mailed.

Are you the owner of the above listed service address?  Yes  No

*If no, please have the owner complete the next section and sign at the bottom.*

Name of Owner: \_\_\_\_\_

E-Mail Address (optional, unless e-bill requested): \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Would you like to receive electronic billing?  Yes  No

If yes, we will set your account to receive your bills electronically, you will receive a confirmation email to complete the registration and set up. If you do not confirm the e-billing your bills will be mailed.

Type of Service Requested:

\_\_\_ Water only

\_\_\_ Sewer only – specify water service provider: \_\_\_\_\_

\_\_\_ Both Water and Sewer

Intended Usage:

\_\_\_ Residential

\_\_\_ Non-residential

Business Name, if different from Customer Name: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Do you have process discharge to sanitary sewer?  Yes  No

(If yes, please attach completed "Commercial & Industrial Questionnaire")

**I HAVE READ AND UNDERSTAND THE FOREGOING, HEREBY AGREE TO BE BOUND BY THIS AGREEMENT.**

\_\_\_\_\_  
**Signature of Customer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Customer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Owner of premises to be Served (if different from Customer)**

\_\_\_\_\_  
**Date**

**\*\*Please return signed copy\*\***

**RULES AND REGULATIONS.** Customer hereby applies for service from the District's water and/or sewer system. The requested service will be provided at the premises located at the above Service Address. In consideration for the provision of the requested water and/or sewer service, Customer agrees to comply with all duly adopted Rules and Regulations of the District. Customer hereby acknowledges that failure to comply with such Rules and Regulations may result in the termination of water and/or sewer service. **Clermont County Sewer District Rules & Regulations are available for review at the following internet site: [www.wrd.clermontcountyohio.gov](http://www.wrd.clermontcountyohio.gov)**

**ACCESS TO METER.** By signing this Application, you grant permission to employees of the District to enter onto your premises to read, inspect or maintain the water meter serving your premises, or for any other reasonable purpose. Further, your signature is an acknowledgment that you are responsible for maintaining the area surrounding water meter in such condition as to permit ease of access to the District employees. Should you fail to do so, with reasonable notice, your service will be disconnected.

**CHARGES FOR SERVICE.** If Customer is a tenant of the premises to be served by this Agreement, both the Customer and the owner of the premises are jointly and severally responsible for all water and/or sewer charges, and both are required to sign this Agreement.

The District will send a bi-monthly bill to Customer at the address set forth above. Customer hereby agrees to pay total water and/or sewer charges by the due date printed on the bill. Customer's failure to pay such charges by the due date will result in the District adding a penalty to the amount due. Further, should charges remain unpaid for 40 days from the original billing date, the District reserves the right to disconnect Customer's service and take all other measures provided by law to collect such unpaid charges. Customer agrees to hold the Board harmless from any and all damages which may accrue as result of termination of water and/ or sewer service provided pursuant to this Agreement. Should service be discontinued for nonpayment of charges, the customer is required to pay all administrative charges associated with shut-off.

**CHANGE IN OWNERSHIP.** Customer shall notify the District of any sale or transfer of the premises at the Service Address and provide the District with the name of the new owner of the premises. Customer agrees to remain responsible for all charges until Customer requests termination of service or an application for service is received from the new owner.

Change in ownership subjects the premises to inspection by the District to insure compliance with District's Regulations regarding proper use of the District's water system. The owner of the premises is responsible for the expense of any repairs or alterations necessary to bring the premises into compliance with Regulations. Such repair and alterations are to be made before permanent service is available.

**WASTEWATER BACKUPS.** The District inspects and maintains the water and system on regular basis. The customer is advised, however, that from time to time wastewater or other types of back-ups from the District's system can occur onto Customer's premises. In the event of such back-up Customer is required to notify the District immediately at (513) 732-7970 during office hours, (513) 732-5384 after office hours. The District will respond as quickly as possible to evaluate and remedy the cause of the back-up and provide assistance in any clean-up which may be necessary to preserve the health and safety of Customer and other members of the public.

Customer is advised that such back-ups may be prevented by the installation of a back-water preventer on Customer's premises. Customer is advised to contact a licensed plumber to evaluate the benefit of such a device. Customer is further advised not to store property on the lowest level of Customer's premises where such back-ups may occur, and customer is advised to contact their insurance agent about obtaining replacement-value property damage insurance with a specific endorsement for water back-up of sewers and drains. The District will not pay for property damage.

**\*\*FAILURE TO RETURN THIS AGREEMENT WITHIN 30 DAYS FROM THE DATE OF THE LETTER WILL RESULT IN TERMINATION OF WATER AND/OR SEWER SERVICE. \*\***

**\*\*Retain this page for your records.**