



December 22, 2023

Re: Newtonsville Collection System Assessment Project; Project No. 6402-60116
Notice to Connect

Dear Property Owner:

The Clermont County Water Resources Department (CCWRD) has completed the installation and testing of the sewer mains as part of the Newtonsville Collection System Assessment Project. Starting January 2, 2024 the sewer mains will be available, and connection applications can be submitted. Included with this letter is a Notice to Connect form that will need to be completed and submitted along with payment of the applicable fees, to the Building Department located in Permit Central at 2275 Bauer Road, Batavia.

Also included with this letter is a copy of the "Instructions to all property owners connecting to public sewers" prepared by the Clermont County General Health District. The instructions outline the steps necessary to connect your home to the new sewers.

If you decide not to connect to the sewer main at this time, only the basic assessment costs will be assessed, and you will have the option to have that assessment added to your property taxes. However, if you later decide to connect to the sewer main after the assessments have been levied, the system capacity charge cannot be added to your property taxes.

At this time, the Connection Notices are only being sent to the properties with existing structures and not the vacant lots. The vacant lots can make application for connection when they are developed.

As part of the funding for this project, the USDA-RD is requesting property owners provide their Race, Ethnicity and Gender information on the attached form. Please note, **this is a request and not a requirement**. The form can be submitted with the Notice to Connection application.

If you have any questions, please call me at 513-732-8098.

Respectfully,

Chris Rowland

Chris Rowland, P.E.
Assistant Sanitary Engineer

cc: Kathleen Harmon, USDA-RD
Robert Wildey, CCPH
Heather Woodall, CCPC
Lyle Bloom, P.E., CCWRD
Karen Myers, CCWRD
File

This institution is an equal opportunity provider.



Clermont County Public Health

Prevent. Promote. Protect.

June 2023

Instructions to all property owners connecting to public sewers:

The public sewer installed by your property is now available for connection. When connecting to the public sewer the following items must be approved to complete your permit(s).

- Secure your sewer connection and sewer change over permit at Permit Central located at 2275 Bauer Rd, Batavia, Ohio 45103, 513-732-7213.
- If performing the work yourself you must secure a bond with the sewer district to connect to the public sewer. If you hire a contractor they will be required to apply for the same bond.
- **Inspections are to be called in one working day in advance.** Please call Clermont County Public Health to scheduling your inspection at 513-732-7499, 8:30 am-4:30pm, M-F.
- Building sewer inspections consist of **visually inspecting all pipe** placed in the trench, trench bedding, trench conditions, the connection at the sewer riser or tap, and all clean outs and connection(s) at the building.
- **The sewer change over permit inspection will be conducted at the same time as the building sewer inspection. Access to the inside of the building is required** at the same time as the outside building sewer inspection. The inside inspection includes: verification of trapping of fixtures to prevent sewer gasses from entering the building. We also verify that storm water is not connected to the public sewer system.

A Septic Abandonment permit will need to be obtained at the same time as the sewer changeover permit. For the abandonment inspection the contractor will need proof of pumping of the septic tank (receipt or Septage Hauler Report from a bonded and registered hauler), pictures of collapsing the septic tank top and one side, and filling of the abandon tank with a solid material i.e. gravel, sand, or grits and a completed Septic Abandonment Form available when you pay for the abandonment permit.

Upon completion of all inspections the contractor or homeowner will be allowed to back fill all trenches and restore grade to the property. **No backfilling will be allowed until approvals are given.**

If you have any questions please call the Plumbing Inspection Division and ask for an inspector at 513-732-7499.

The following information regarding race, national origin and gender is requested to assure the Federal Government, acting through Rural Development that the CLERMONT COUNTY is *(name of business or public body)* complying with Federal Laws prohibiting discrimination against applicants.

You are not required to provide this information but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the CLERMONT COUNTY is required to note your race, ethnicity, and *(name of business or public body)* gender on the basis of visual observation or surname.

RACE

- American Indian/Alaskan Native _____
- Asian _____
- Black or African American _____
- Native Hawaiian or Other Pacific Islanders _____
- White _____
- Other / 2 or More Races _____

ETHNICITY

- Hispanic or Latino _____
- Not Hispanic or Latino _____

GENDER

Female _____ Male _____

Information provided by: Owner (), Contractor (), County (), Other () _____ . (Check one)
Owner prefers not to provide this information ().

The United States Department of Agriculture - Rural Development has requested any applications for sanitary sewer service as part of the Newtonsville Area Wastewater Treatment Plant and Collection System Assessment Projects complete this form when making application for service. It is not a requirement to provide this information.

This institution is an equal opportunity provider.